



INTERNSHIP DESCRIPTION

Organization: Mother & Child Health Coalition

Position: Public Policy Intern

Overview of the organization:

Mother & Child Health Coalition (MCHC), a recognized non-profit leader in the field of maternal & child health with expertise in the social determinants of health and in particular combating health inequities, believes that every child deserves a healthy start. MCHC's work is aimed at improving health outcomes and addressing health disparities through community intervention activities and public awareness campaigns. The activities, while influenced by state and federal legislation, are focused upon the bi-state, five-county, Kansas City metropolitan area. Events are organized to educate and draw attention to advocacy opportunities among the many health professionals in the area and the several hundred within the Coalition.

Overview of the internship: Public Policy Intern

- Assist in the development and implementation of advocacy activities within Missouri and Kansas
- Collect data related to MCHC's advocacy priorities
- Create issue/policy briefs that directly relate to MCHC's advocacy priorities
- Update advocacy materials, fact sheets
- Track legislation in the bi-state metro Kansas City area, as well as possibly national legislation, as it relates to the advocacy priorities
- Assist with the development and preparation of testimony for various legislative hearings
- Assist with direct outreach and communication to MCHC members and partners by use of social media, mailings, emails and telephone calls
- Research and implement an online advocacy system to update and inform members and community partners on important public health advocacy issues
- Take meeting minutes of the MCHC Legislative Advocacy Committee meetings

Knowledge and Skills:

- Coursework in public policy, government relations, public health, health education/behavioral theory, multicultural communications, program planning, advocacy and policy/environmental approaches to improving health and other health education competencies

- The ideal candidate will be able to work with minimal supervision, have excellent oral, written, and interpersonal communication skills, pays attention to details, is reliable and prompt, is able to commit to a schedule of work hours, is able to maintain a professional demeanor with a variety of personalities and is able to work in a team environment.
- Required: Microsoft Office programs including Word, Excel, and Publisher. Internet research and database management experience is preferable. Knowledgeable in social media. Highly motivated, self-starter.

When are these positions offered?

- Start date: **Open**
- End date: **Open**
- Hours: (internships are typically arranged to accommodate intern's needs.)

Flexible; generally M-F 9:00 a.m.-5:00 p.m. but some evening and weekends may be required.

Location: 1734 E. 63rd Street., Suite 301 Kansas City MO 64110

Pay/ Stipend: **Unpaid**

Travel: **Limited travel within the 5-county metro KC area.**

Transportation – is a car required? **Yes (Negotiable)**

Application deadlines: **Open**

Contact information: Submit résumé and letter of interest via: info@mchc.net

Susan McLoughlin, MSN, RN, CPNP, MCHC executive director, 816-283-6242, ext. 253 or Tanya Lorenzo, Coalition coordinator, at ext. 239.



Mother & Child Health Coalition
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